

Hollis Brookline Athletic Booster Club

February 2, 2016

Present: Tom Whalen, Deanne Martin, Lori Clark, Kim Day, Maura Loftus, Wayne Flanagan, David Belanger, Sheryl Paquin

Tom Whalen called meeting to order at 6:05.

Mike from MG Sports out of Manchester attended beginning of meeting to present fundraising ideas to the members. Tom received a check for \$100 for the ABC general fund from Mike as a donation from his company. The members agreed to take the ideas under advisement. Lori Clark also invited Mike to attend the Football Booster Club meeting to present to them.

The Baseball Team received a \$460 check for the team account owed to them from the ski swap.

Members reviewed ABC By-Laws prior to meeting and provided feedback to Tom. Some suggestions regarding wording were made and Tom will revise.

5 Board Members are the required number of members to maintain the club's 5013C status. Currently they are Tom Whalen (President), Kim Day (Assistant President), Deanne Martin (Secretary), Ginny Sargent/Michelle Wood (Co-Treasurers), Dave Belanger (Assistant Fundraiser).

Tom is currently working on revising the Conflict of Interest Policy for each member to sign.

ABC Constitution and By-Laws was filed with the State of New Hampshire in 1994. Tom will look into the proper process for us to amend our By-Laws.

The document should include specific procedures for voting rights as well as distinguish “Members” from “Voting Members” and Executive Board.

Members present decided on implementing a rotating 2-year term for Executive Board Members in order to protect one single group from voting in a board that will have special interests.

Discussion ensued regarding putting a process in place to protect general funds from one team who may organize a group to approve a large money expenditure for their team. All agreed on a plan, which will include a \$3000 cap when voting on a requested item at a general meeting. Any request over \$3000 will go to the Executive Board for final approval.

Executive Board will set the minimum operating budget to stay in general fund at all times to be sufficient to cover operating expenses. Donations from the ABC are not to exceed anticipated operating expenses for year forward plus reserved operating capital deemed necessary by Executive Board.

Tom will price out liability for Golf Outing and Ski Swap. Currently the club buys an individual event policy. He will look at buying a policy for the year to see if it would cost less than the individual event policies. This may be a less expensive option now that we have two large events per year to cover. He will also look into liability for officers.

Other Business:

First Ski Swap Committee meeting will be held in May immediately after May ABC meeting to discuss start up.

Baseball Team will be holding their team meeting in February to discuss fundraising and make decision on what projects to focus on this year.

Dave Belanger makes a suggestion for the ABC to sponsor a Spring Spirit event. A suggested date for this is April 1st. All in attendance approved of the idea and will look further into details of this at a later date.

The minutes from the January meeting were reviewed. Wayne Flanagan made motion to approve the minutes. Tom Whalen seconded the motion.

The meeting was adjourned at 7:46.

Respectfully Submitted,

Deanne Martin