

Draft Minutes
HBHS Athletic Boosters Club
December 19, 2013 Monthly Meeting

Attendance:

Tom Whalen, Steve Schmalz, Regina Kozsan, Lisa Schmalz, Kim Day, Ginny Sargent, Betsy Anderson,

Secretary's report (Tom Whalen took minutes) 6:15pm Meeting was called to order. Reviewed November minutes. Motion by Regina Kozsan to approve, seconded by Steve Schmalz. Unanimous approval.

Treasurer's Report

Regina distributed updated financial summary. General account holds \$16,070 (free cash estimate \$13,520). Team accounts are \$19,003.

With addition of new teams to pool, Regina suggested having our accountant do a monthly reconciliation to make sure accounts are in order and properly allocated. Cost is \$150/hr.

We will need approximately six 1099's this year at a cost of \$50 each. Since all but one of these are for volleyball it was suggested by Tom that the fee is deducted from the team account. Regina will review this with coach Balfour and advise if she agrees.

Old Business:

Regina wrote a check for the cheer mats as approved in prior meetings. AD will issue p.o. Betsy noted the price is only good until 12/31 as long as p.o. is entered by then, price will be held.

Regina initiated discussion about mis-communication between girls basketball head coach Bob Murphy and AD Rhon Rupp. Regina has had several e-mails with Bob because he did not understand the purchase process and was incorrectly told by Brian Bumpus to have booster club order jerseys. Bob was also not told that checks to the booster club need to say "Booster Club" on them instead of HBHS and now has several checks incorrectly filled out. Bob is feeling frustrated and like he is being given the runaround. Kim Day volunteered to discuss with Pete Dupont and Jann Caywood (all parents of players on girls basketball team and ABC members) to clear up Bob's confusion.

Briefly reviewed subject of pizza oven purchase (instead of new popcorn machine approved in earlier meeting) and tabled discussion until Cindy Van Coughnett can provide update.

Golf Outing – Tom reported that we were given a lower bid by Chad Zingales to host our golf outing at Amherst Country Club. Members suggested using price to negotiate with Overlook for next year. Overlook is preferred due to location and quality of the course.

Tom reminded members to fill out e-mail list spreadsheets from raffle tickets. So far two lists have been submitted. E-mails will be used to advertise golf outing.

New Business

Cam Ricard Memorial Scholarship – A scholarship fund has been set up by the Ricard family to memorialize their son Cam who passed away in a car accident on December 9th (www.camricardfund.com). The award criteria have not been finalized yet but the preliminary understanding is the fund will issue at least one scholarship annually to a student-athlete. Discussion regarding the similarity to scholarships that were given in the past by the booster club and the sense that donating to the fund is something the club feels strongly about doing. Regina suggested a donation of between \$500 and \$1,000. Kim and Ginny felt it should be at least \$1,000 and perhaps \$2,000. It was discussed that \$1,000 is an appropriate minimum amount. A motion was made by Regina to donate between \$500 and \$1,000. Motion was amended by Kim Day to be a minimum of \$1,000 and to review in April if the club felt financially able to donate more. The intent was to finalize the donation amount prior to this year's scholarship award. Motion was seconded by Ginny and vote was unanimous in favor.

7:25pm Motion to adjourn by Regina, seconded by Kim. Unanimous approval.

Respectfully submitted

Tom Whalen